



Springboard

an affiliate of Young Audiences Arts for Learning

Technical Sheet

PROGRAM SET-UP REQUIREMENTS FOR  
Dancing through the Decades with Fanfare

Please have the following ready prior to the artist/technician's arrival:

- Clean, well-lit & ventilated space which is swept, hazard-free.
- Access 2 grounded electrical outlet(s)

The artist(s) will arrive 60 minutes prior to scheduled start time.

Springboard  
Centene Center for Arts  
3547 Olive St.  
Saint Louis, MO 63103

For more information on this program or others please contact  
Springboard:  
314.289.4120

Info@springboardstl.org

www.springboardstl.org

Preferred audience seating arrangement:

Performance Area  
Dimensions  
20' x 30'

Audience      Audience

Please give a copy of this page to the person responsible for the performance space set-up.

## Introducing the Program (Please read to students before the program begins.)

Dancing Through the Decades with Fanfare is presented for your enjoyment today by SPRINGBOARD. This program has been made possible by \_\_\_\_\_ (school's funder such as the PTO) and with support from the REGIONAL ARTS COMMISSION and the ARTS AND EDUCATION COUNCIL.

Please remember that a live performance is a shared experience between the audience and the artist(s). Applause is always appropriate at the end of a musical number, story or dance. If you're asked to participate, such as clapping your hands do so without causing any disruption.

Now join me in giving a big \_\_\_\_\_ (your school) welcome to Fanfare!

---

## Other Program Guidelines

- ⚙ If you received a program guide for this program, please make copies for the classroom teachers.
- ⚙ **Be on time.** Allow ample time for students to be seated and ready for the performance to begin at the time stated on the contract.
- ⚙ **Be a good audience!** A Springboard program is a unique opportunity for young people to learn what it means to be a good audience. By discussing appropriate audience behavior as a class ahead of time, the students will be much better equipped to handle their feelings and express their enthusiasm in appropriate ways during the performance. Please, also, encourage faculty to set a good example by showing their interest and attentiveness during the program.
- ⚙ **Continuous adult supervision of student groups is required.** Teachers are asked to be present at all times during the program. The artists are experienced at managing most disruptions. However, your unobtrusive handling of any discipline problems is appreciated!
- ⚙ **No videotaping, recording or photographs of Springboard programs** without the expressed consent of Springboard! Please inform the artists if you would like to take non-flash photos before, during, or after the program.
- ⚙ **Please ask teachers to fill out evaluations, please look out for the link from your Springboard Contact.** These evaluations are important to the on-going improvement of our programs. Students are also encouraged to write letters to the artists!